

وزارة المواصلات والاتصالات  
MINISTRY OF TRANSPORT  
AND COMMUNICATIONS



Compliance and Data Protection (CDP) Department

# Certification Workshop

Presentation – March 2021

# WORKSHOP INTRODUCTION



The objective of this workshop to:

- Introduce to the National Information Security Compliance Framework (NISCF) Certification Program
- Showcase the added-value of Certification
- Walkthrough the Certification Process
- Drill down into the main requirements to be Certified



# WORKSHOP RULES

**MOTC**



Questions on the  
chat



Raise your hand  
for lengthy  
questions



Muted Mics



No Screenshot  
sharing

# AGENDA



<b>01</b>	Introduction to NISCF and CDP	 05'
<b>02</b>	Benefits and Added Value of Certification	 05'
<b>03</b>	Certification Process Components and Requirements	 20'
<b>04</b>	Accreditation and Audit Consideration in Certification	 10'
<b>05</b>	Questions and Answers	 20'

# Introduction to NISCF and CDP

# CDP MANDATE



- **Emiri Decree No. 16 of 2014 and Cabinet - decision No. 26 of 2018**
  - CDP is the competent department to:
    - Accredit information security service providers; and
    - Issue certificates of compliance with national information security standards and policies under NISCF.
  - CDP is the competent department to implement the Personal Data Privacy Protection Law including the development of policies, controls and follow-up procedures in the State of Qatar.

**CDP responsible for the development, maintenance and operations of the National Information Security Compliance Framework (NISCF).**

# FRAMEWORKS

## NATIONAL QATAR CYBER SECURITY STRATEGY

### NATIONAL INFORMATION ASSURANCE FRAMEWORK

National Information Security Policies

National Information Assurance (NIA) Manual

Software Security & Quality Assurance (SSQA) Standards

Guidelines

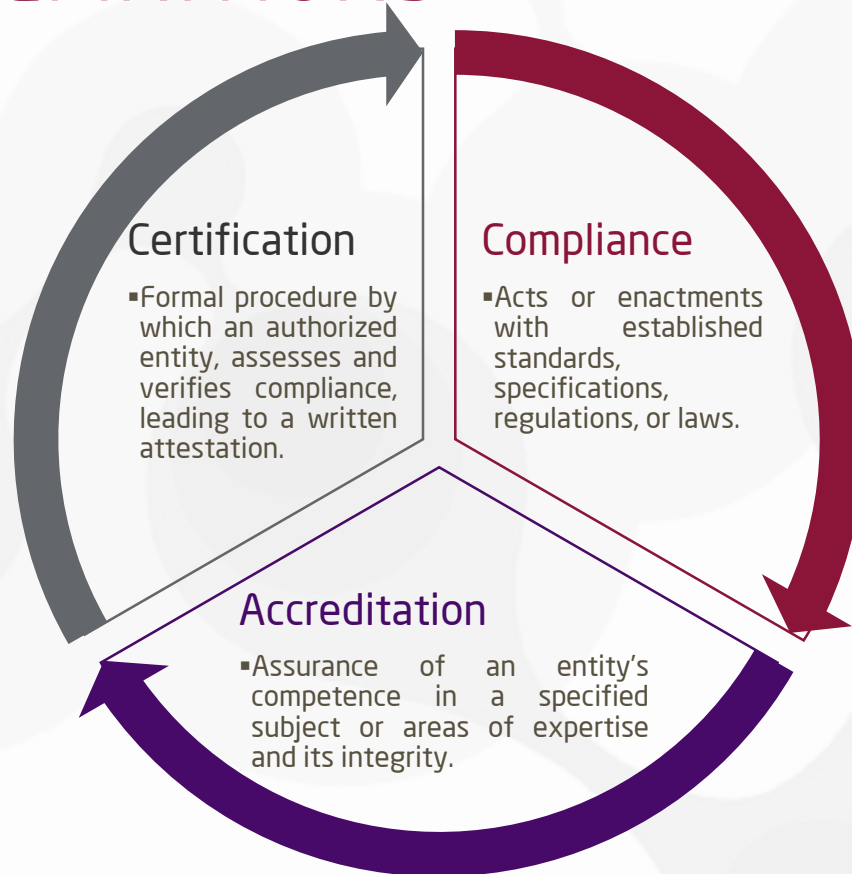
### NATIONAL INFORMATION SECURITY COMPLIANCE FRAMEWORK

Certification Schemes

Accreditation Schemes

Common Processes / System

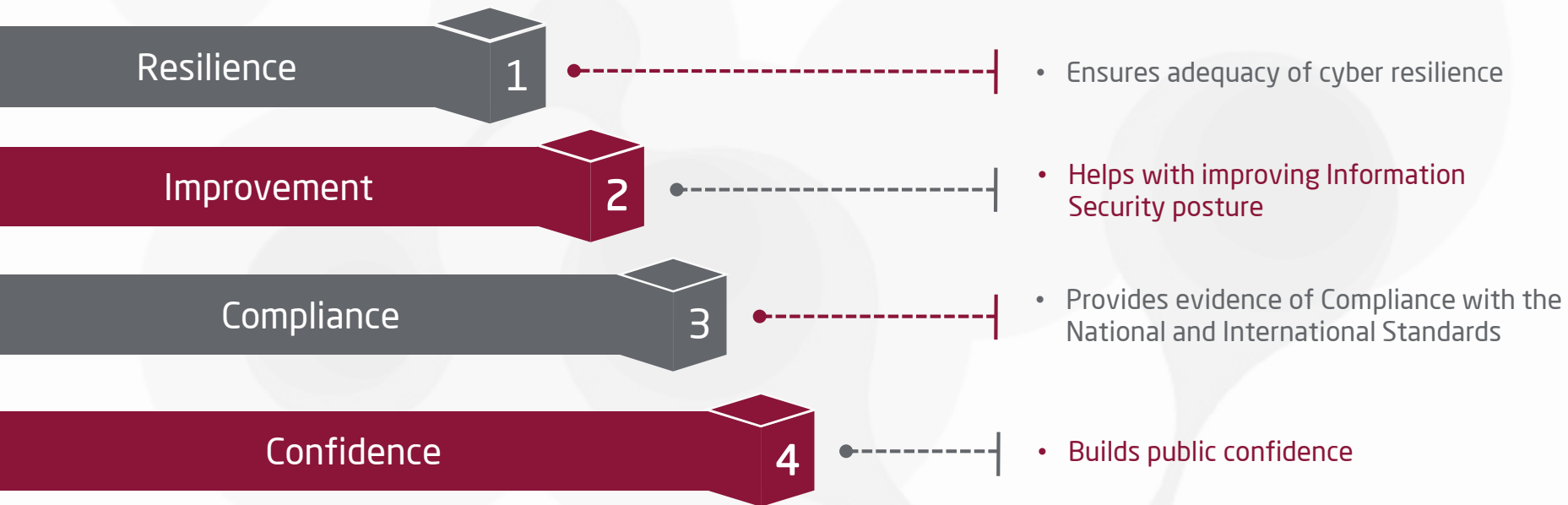
# NISCF - DEFINITIONS





# Benefits and Added Value of Certification

# CERTIFICATION ADDED VALUE



# CDP'S CERTIFICATION SERVICES

**MOTC**

**NIA**

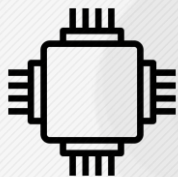
**E-Service (SSQA)**



# CERTIFICATION FUTURE SCHEMES



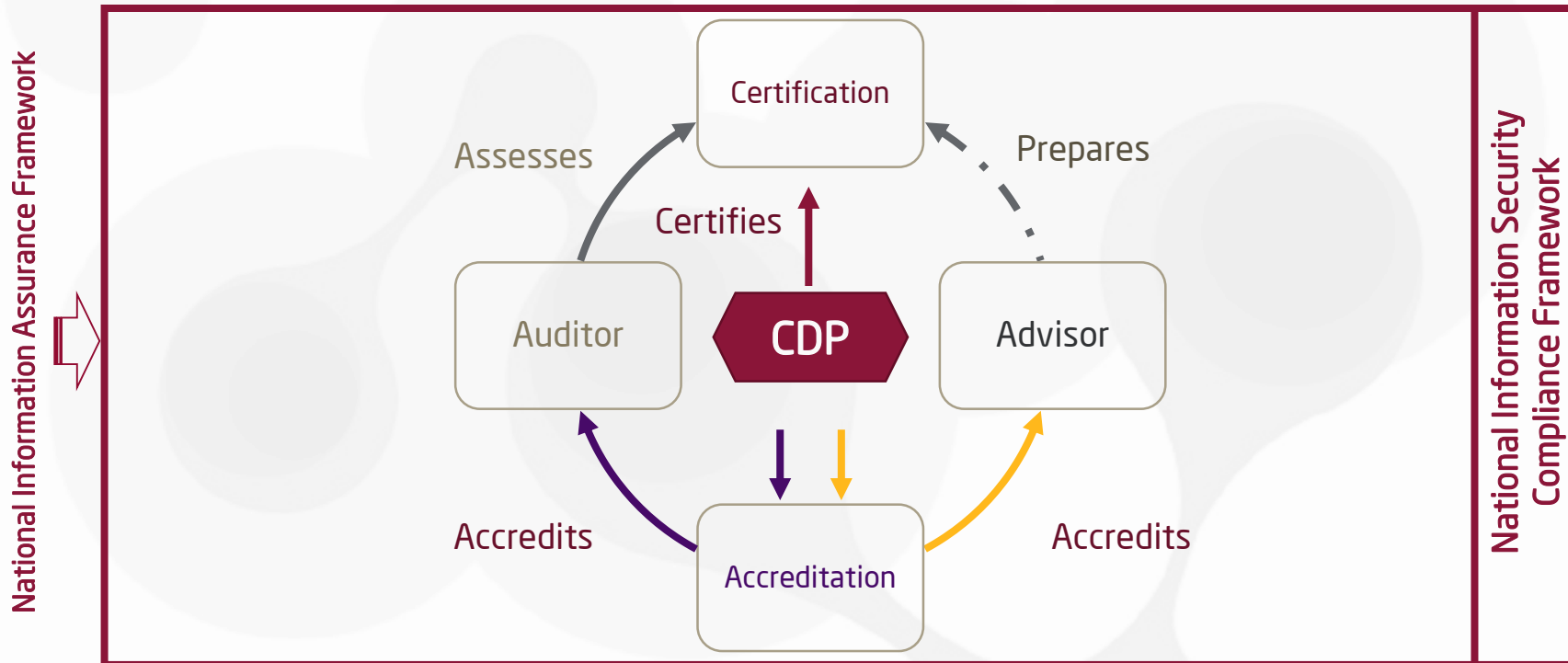
## Upcoming Certification Services



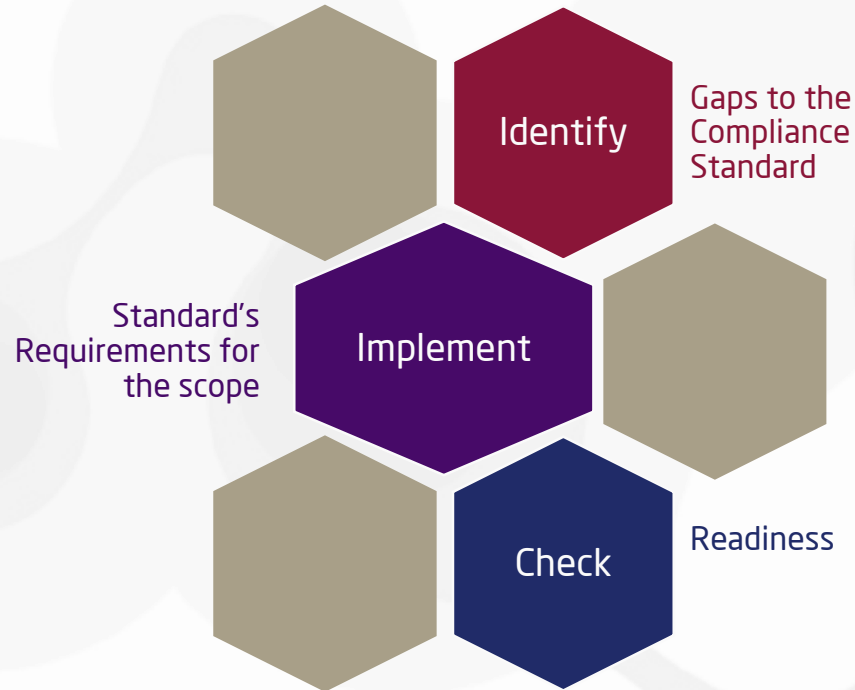
Qatar Common Criteria Scheme (QCCS)

# Certification Process Components and Requirements

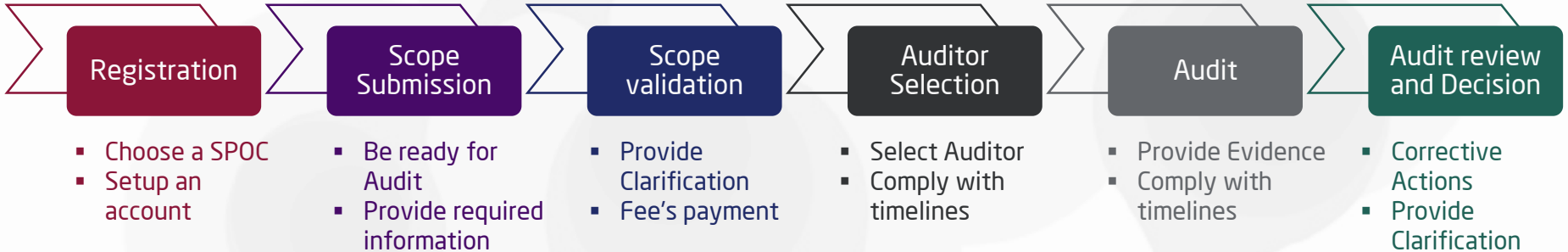
# NISCF - SCHEMES INTEGRATION



# PRE-CERTIFICATION BEST PRACTICES



# CERTIFICATION PROCESS OVERVIEW **MOTC**





# REGISTRATION REQUIREMENTS



Define a Single Point of Contact (SPOC) within the organization

Valid Email to create an Account on CDP Portal

Setup One Time Password

# SCOPE SUBMISSION REQUIREMENTS



Formally submit a  
Certification Application

Provide required  
information as per the  
Scheme scope

All required scoping  
information provided  
within 2 months

# SCOPE VALIDATION REQUIREMENTS



CDP Review of submitted  
information

Potential Clarification and  
Evidence Request

CDP Formal Decision

Application fees payment

# AUDITOR SELECTION REQUIREMENTS



Formal Selection

Accredited Auditor

Within 6 months from the Approval

CDP does not impose Accredited Auditor or interfere with commercial aspects of Accredited Auditor's selection

# AUDIT REQUIREMENTS



Following NISCF Audit Standard

Providing all necessary information to CDP and Accredited Auditor

Use of only formal communication channels

Audit Report to be shared within one year from the Application date

# AUDIT REVIEW AND DECISION REQUIREMENTS



CDP Review of Reporting

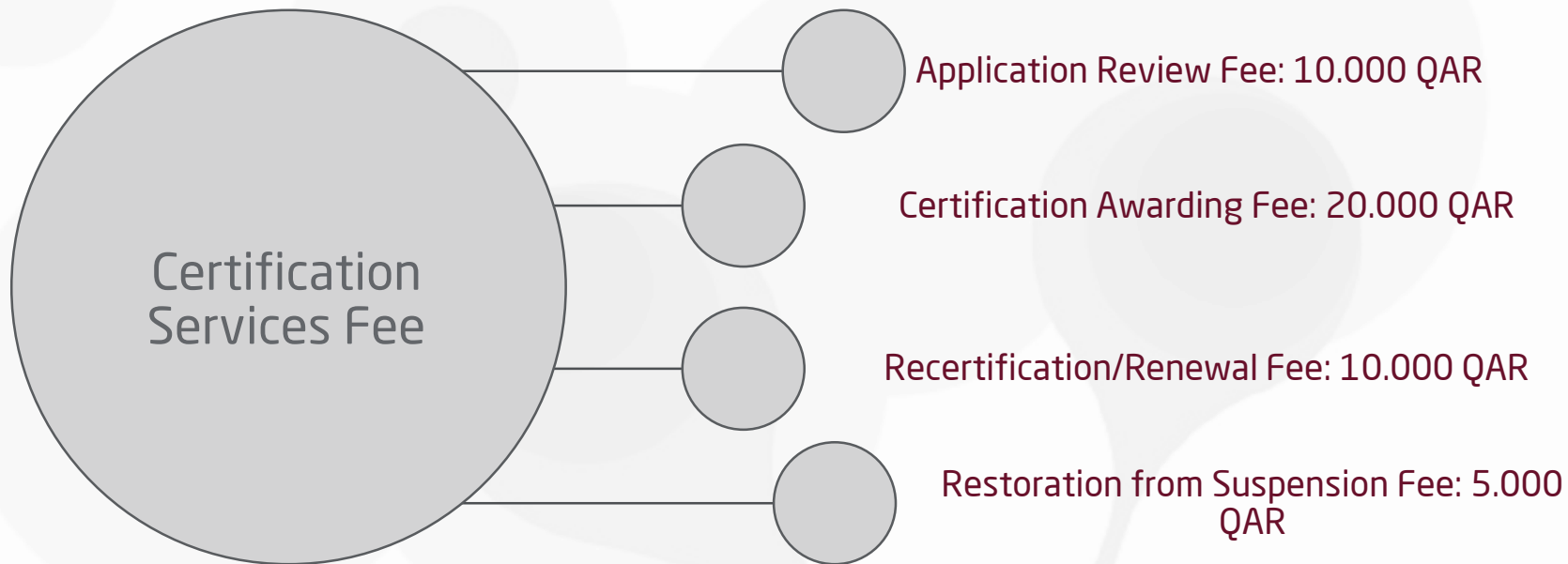
Audit closure when CDP  
makes a certification  
decision

CDP Formal decision

Re-application

Certification fees  
payment

# CDP Certification SERVICE FEES



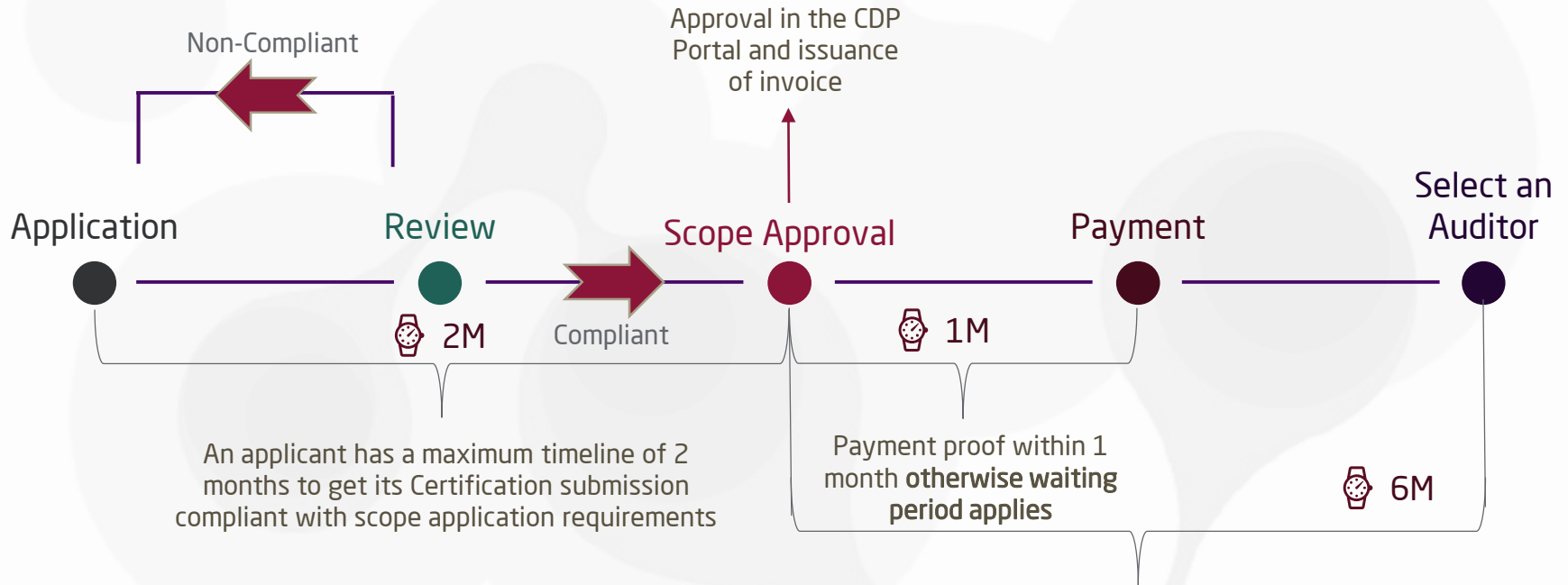
**Audit fees are not covered by CDP's fees and are not paid toward CDP.**

# SUMMARY TERMS AND CONDITIONS **MOTC**

- Only use formal communication channels with CDP
- All required scoping information shall be provided within **2 months**
- Pay CDP invoices and provide proof of payment within **30 days**
- Formally select and Accredited Auditor within **6 months** from the Scope Approval
- Audit Report to be shared within **one year** from the Application date
- Re-Apply after **3 months**.

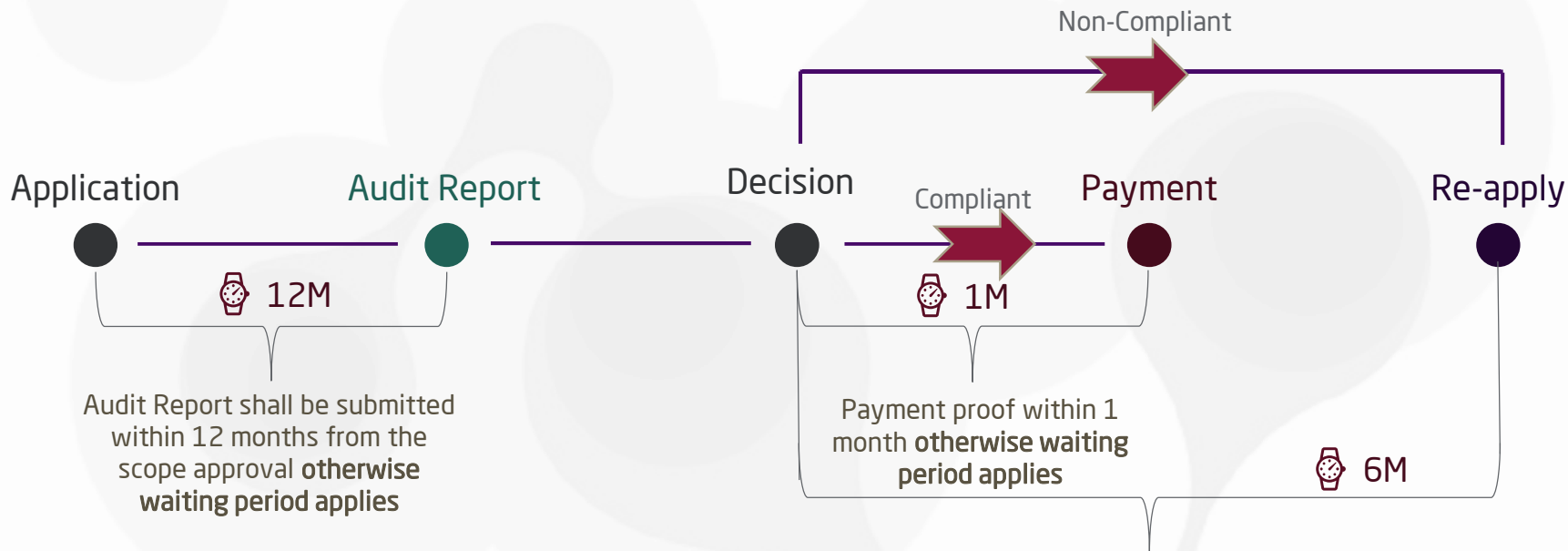


# TIMELINES



Waiting period is 3 months and if applications do not respect the timelines three (3) times, it becomes (1) year.

# TIMELINES



Waiting period is 3 months and if applications do not respect the timelines three (3) times, it becomes one (1) year.

Re-application is allowed after 6 months to correct the detected non-conformities

# APPLICANTS RIGHTS



## Complaint

- Complaints are categorised and reviewed by CDP for validity and investigated, if necessary.
- The complainant is advised of the review outcome or investigation outcome and advised of their right to appeal.

## Appeal

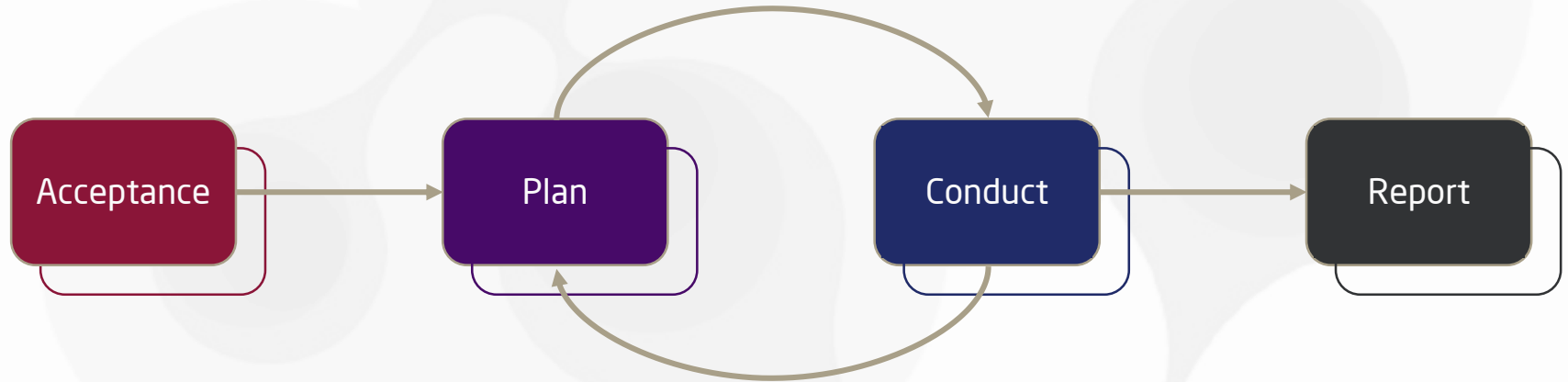
- Applicants may appeal any decision taken by CDP.
- Appeals shall be received within no later than 30 days from the decision.
- Appeals shall be submitted to CDP portal along with the appeal fee.

# Accreditation and Audit Consideration in Certification

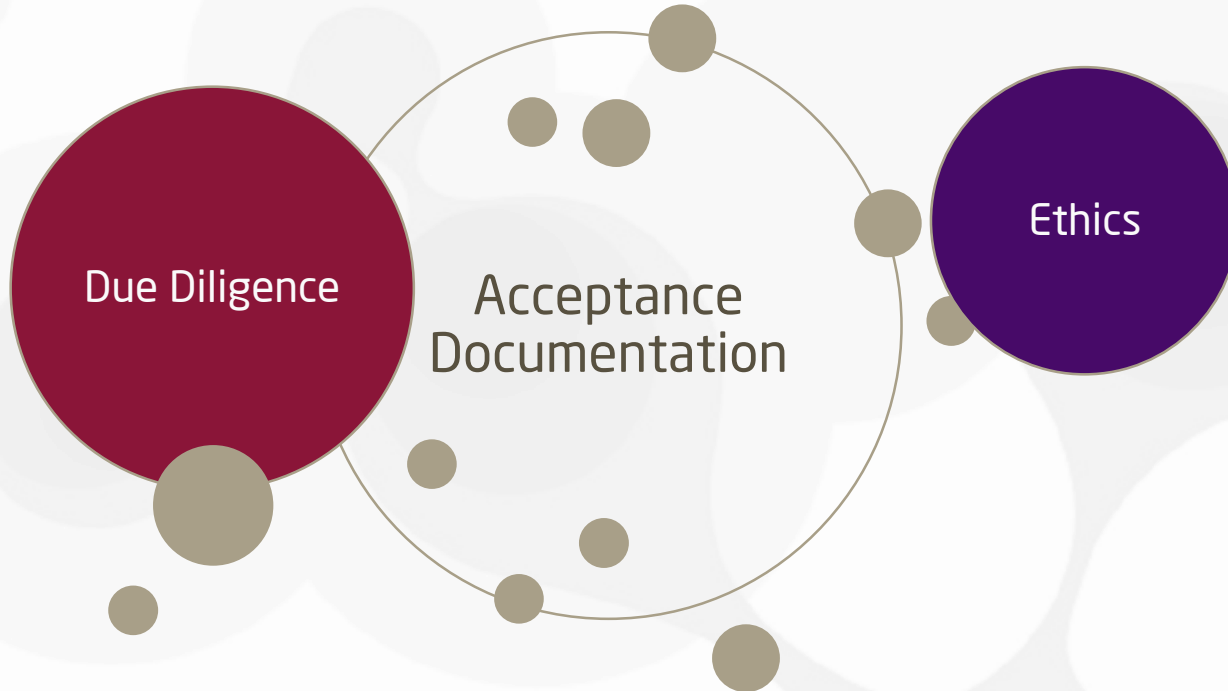
# NISCF AUDIT STANDARD AND ACCREDITATION



# AUDIT PROCESS



# AUDIT ENGAGEMENT ACCEPTANCE DUE DILIGENCE



# PLANNING



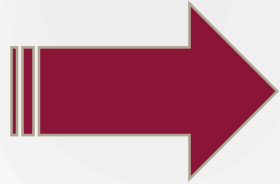


# USING THE WORK OF OTHER EXPERTS FOR THE ENGAGEMENT

Expert work performed within the audit engagement



- leverage ISO 27001
- Mandate the scope
- Certification of the scope or part of the scope to reduce audit work
- Review the approach and work
- Use the report and findings in the audit report



Expert work performed outside of the audit engagement



- Verify the scope
- Verify the approach
- Assess the usefulness and appropriateness of the report

# SAMPLING AND EVIDENCE



# COMPLIANCE REPORTING



## Reporting Requirements

1. Reporting on Design Effectiveness to CDP based on Preliminary Reporting Checklist
2. Reporting on Design Effectiveness and Operating Effectiveness to CDP based on Final Reporting Checklist
3. Audit Report
4. Other reporting of situations that pose a risk to audit and achieving its objectives

# COMPLIANCE AND DATA PROTECTION (CDP) DEPARTMENT



How to contact CDP?

**Website:** [compliance.qcert.org](https://compliance.qcert.org)

**Portal:** [compliance-portal.qcert.org](https://compliance-portal.qcert.org)

**Email:** [cdp@motc.gov.qa](mailto:cdp@motc.gov.qa)

**Privacy Email:** [cdp-privacy@motc.gov.qa](mailto:cdp-privacy@motc.gov.qa)

# Questions and Answers

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# Thank You

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